



- **Probation of Contract:** You will be on probation on contractual basis for a period of six months from the date of your appointment and the management reserves the right to extend the period. During this period, the contract may be terminated by either party by giving 2 weeks (15 days) notice or on payment of 2 weeks (15 days) contracted amount in lieu of notice by the company and either party is not bound to give any reason thereof, You will continue to be the probation until your services are confirmed for employment in writing. A separate letter shall be issued to you confirming the same.
- **Appraisals:** Increments & Appraisals will not be automatic, but will be at the discretion of the management, and will depend on the periodic performance assessments.

- **Consequences of Breach of Terms:** The Company reserves the right to terminate employment of any employee for just cause at any time without notice and without payment in lieu of notice. The Company will be entitled to terminate your employment for any reason other than for just cause, upon providing to you such minimum notice as required by law.

In case you are absent for 3 consecutive days without prior or instant notice, company may take decision for your salary on hold and termination without any notice.

In case you will leave or resign from organization without any prior minimum required notice of 15 Days, company shall not liable to pay you're any pending dues.

**Privacy:** You are required to observe and uphold all of the Company's privacy policies and procedures implemented or varied from time to time. Collection, storage, access to and dissemination of employee personal information will be in accordance with privacy legislation.

It also includes all documents, agreements, sales charts, cost projections and analyses, pricing models, Financial and tax information, business, marketing and operational projections, Plans and opportunities, product information, designs, identifications of customers, vendors and suppliers customer vendor and distribution lists, records and other books and records and relating to or concerning the Company.

- **Instructions**

At the time of joining, you are requested to bring along with you original and certified copies of the following certificates.

- a. Educational Documents (10<sup>th</sup>, 12<sup>th</sup> Graduation / PG), Address Proof, ID Proof, Experience Certificate, and passport

I accept the above terms and conditions, which form part of my assignment with Boketto Technologies Pvt. Ltd.

For Boketto Technologies Pvt Ltd.

AUTHORIZED SIGNATORY

HR

*[Signature]*  
Director Corporate Relations

*[Signature]*  
Registrar  
Inveris University  
Bareilly